

## Appointment of an agent

For more information, please see the guidance notes available on the IPO website - [www.guernseyregistry.com/ipo](http://www.guernseyregistry.com/ipo)

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Email: [ipo@guernseyregistry.com](mailto:ipo@guernseyregistry.com)

1. Please identify the type of Intellectual Property for which the change is to apply :

Trade Mark

☐

Patent

☐

Image Right

☐

Design Right

☐

2. Reference Number(s)

in full e.g.

GGGTxxxx,

GG-GPxxxx

GG-IRxxxx

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|  |  |
|  |  |

3. Full name of the

a) proprietor or

b) opponent

4. Name and address  
(including postcode)  
of the new agent or  
contact address

5. Agent number  
(If any):

**Note:** Where the change of agent applies to a patent or image right registration, the new agent must be a person or body corporate registered as an agent with the Intellectual Property Office.

**Declaration:**

I/We declare that we have been appointed by the above proprietor or opponent

Signature:

Date:

**Applicant/agent details:**

**Note:** If you provide an agent number in section 6 you will not need to complete sections 9-11.

5. I am a:
- |                                 |                          |                                                          |                          |                                                                            |                          |
|---------------------------------|--------------------------|----------------------------------------------------------|--------------------------|----------------------------------------------------------------------------|--------------------------|
| <b>Registered patent agent:</b> | <input type="checkbox"/> | <b>Trade mark/Design right agent:</b>                    | <input type="checkbox"/> | <b>Patent proprietor ordinarily resident in the Bailiwick of Guernsey:</b> | <input type="checkbox"/> |
| <b>Trade mark proprietor:</b>   | <input type="checkbox"/> | <b>Image right proprietor resident in the bailiwick:</b> | <input type="checkbox"/> | <b>Image rights agent:</b>                                                 | <input type="checkbox"/> |

6. Agent number (If any):
7. Your ref:

8. Signature:

9. Name and Address:

10. Email address:

11. Telephone no:

**Completion checklist:**

Before returning the completed application form to the Intellectual Property Office, please:

- Make sure you have completed all questions;
- Enclose payment, or state an account for the filing fee to be charged to (see the fee schedule available on the website: [www.guernseyregistry.com/ipo](http://www.guernseyregistry.com/ipo));
- Include any additional documents as may be required;
- Ensure the form is signed and dated by an authorised signatory;
- Send it to the address shown on the front page.

**I have completed all of the above:**

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