



# Intellectual Property Office

Serving the Bailiwick of Guernsey

## Intellectual Property Office

Market Building, PO Box 451,  
Fountain Street, St. Peter Port,  
Guernsey, GY1 3GX

### Change of proprietor name or address

For more information, please see the guidance notes available on the IPO website - [www.guernseyregistry.com/ipo](http://www.guernseyregistry.com/ipo)

Tel: +44 (0) 1481 743800

Fax: +44 (0) 1481 743801

Email: [ipo@guernseyregistry.com](mailto:ipo@guernseyregistry.com)

1. Please identify the type of Intellectual Property for which the change is to apply :

<b>Trade Mark</b>	<input type="checkbox"/>	<b>Patent</b>	<input type="checkbox"/>
<b>Image Right</b>	<input type="checkbox"/>	<b>Design Right</b>	<input type="checkbox"/>

2. Reference Number(s) in full e.g. GGGTxxxx, GG-GPxxxx, GG-IRxxxx


**Note:** you can elect to 'select all' IP related to the proprietor rather than detailing each reference number in the table above.

**Select all** (optional)

3. Current proprietor name and address (including postcode)

4. New name **or** address to be recorded (including postcode)

5. Effective date of change:

**Declaration:**

I/We declare that there has been no change in the ownership of the intellectual property and that I/we have the authority to request this change.

Signature:

Date

**Applicant/agent details:**

**Note:** If you provide an agent number in section 6 you will not need to complete sections 10-12.

6. I am a:
- |                                 |                          |  |                          |  |                          |
|---------------------------------|--------------------------|--|--------------------------|--|--------------------------|
| <b>Registered patent agent:</b> | <input type="checkbox"/> | <b>Trade mark/Design right agent:</b>                    | <input type="checkbox"/> | <b>Patent proprietor ordinarily resident in the Bailiwick of Guernsey:</b> | <input type="checkbox"/> |
| <b>Trade mark proprietor:</b>   | <input type="checkbox"/> | <b>Image right proprietor resident in the Bailiwick:</b> | <input type="checkbox"/> | <b>Image rights agent:</b>   | <input type="checkbox"/> |

7. Agent number (If any):

8. Your ref:

9. Signature:

10. Name and Address:

11. Email address:

12. Telephone no:

**Completion checklist:**

Before returning the completed application form to the Intellectual Property Office, please:

- Make sure you have read and complied with the declarations on the previous page;
- Make sure you have completed all questions;
- Enclose payment, or state a High Volume Client Account for the filing fee to be charged to (see the fee schedule available on the website: [www.guernseyregistry.com/ipo](http://www.guernseyregistry.com/ipo));
- Include any additional documents as may be required;
- Ensure the form is signed and dated by an authorised signatory;
- Send it to the address shown on the front page.

**I have completed all of the above:**